



# City of San Bruno

## Business Tax Certificate Application

*Tax due (see Schedule of Taxes) based on*  
*Estimated gross receipts for upcoming fiscal year or portion thereof \$ \_\_\_\_\_*  
*Plus fire inspection fee of \$125.00 per hour (one hour minimum) for*  
*In-Town Commercial business applications.*  
*Non-resident Contractors pay \$75.00 per fiscal year or portion thereof*  
*Fiscal year: July 1<sup>st</sup> through June 30th*

Please fill out form completely. Incomplete applications will not be accepted.

1. Name of Business (DBA) \_\_\_\_\_
2. Name if Incorporated \_\_\_\_\_
3. Type of Ownership: Sole Proprietor \_\_\_\_\_ Partnership \_\_\_\_\_ Corporation \_\_\_\_\_
4. Mail Care Of \_\_\_\_\_
5. Mailing Address \_\_\_\_\_
6. Mailing City, State & Zip Code \_\_\_\_\_
7. Business Address \_\_\_\_\_
8. Business City, State & Zip Code \_\_\_\_\_
9. Business Phone # ( \_\_\_\_\_ ) \_\_\_\_\_
10. Social Security # \_\_\_\_\_ Federal Tax I.D. # \_\_\_\_\_
11. Sellers Permit (Sales Tax) # \_\_\_\_\_
12. Date Business Started In San Bruno \_\_\_\_\_
13. Business Owner/Officer's Name \_\_\_\_\_
14. Home Address \_\_\_\_\_
15. Home City, State & Zip Code \_\_\_\_\_
16. Home Phone # ( \_\_\_\_\_ ) \_\_\_\_\_
17. Description of Business \_\_\_\_\_
18. Signature \_\_\_\_\_ Date \_\_\_\_\_

*Licenses are valid through the fiscal year-end, June 30<sup>th</sup>, and are renewable every July 1<sup>st</sup> based upon the gross receipts of your business, or \$75.00 per fiscal year for Non-resident Contractors. Renewal notices will be sent to your mailing address, and Business Tax Certificates will be mailed to the business address.*