

*Starting A New Business in San Bruno***BUSINESS TAX CERTIFICATE**

All businesses operating within the city limits of San Bruno are required to have a City Business Tax Certificate

City of San Bruno, 567 El Camino Real, San Bruno, CA 94066 (650) 616-7083

**PLANNING DEPARTMENT**

For questions concerning zoning, use conformance forms or signs.

City of San Bruno, 567 El Camino Real, San Bruno, CA 94066 (650) 616-7074

**BUILDING DEPARTMENT**

For remodeling or questions concerning building codes.

City of San Bruno, 567 El Camino Real, San Bruno, CA 94066 (650) 616-7076

**FICTITIOUS BUSINESS NAME**

If a business name does not contain your first & last name it is considered fictitious and must be cleared through the County.

County Clerk's Office, 555 County Center, Redwood City, CA 94063 (650) 363-4566

**SELLERS PERMIT/RESALE NUMBER**

For businesses selling tangible property which is subject to State Sales & Use Tax.

State Board of Equalization, 121 Spear St., Suite 460, S.F., CA 94105 (415) 356-6600

**ENVIRONMENTAL BOARD OF HEALTH**

For businesses selling food, restaurants, etc.

Health Department, 455 County Center, 4<sup>th</sup> Floor, Redwood City, CA 94063 (650) 363-4305

**CALIFORNIA FOOD & DRUG DEPT.**

Issues permits to Food Manufacturers/Wholesalers

185 Berry St, S.F., CA 94107 (415) 904-9738 or (800) 236-9747

**DEPT. OF ALCOHOLIC BEVERAGE CONTROL**

For all businesses selling or serving alcoholic beverages.

185 Berry St, Room 5600, S.F., CA 94107 (415) 557-3660

**CUSTOM SERVICES**

For businesses importing and exporting goods.

South S.F. Office- Personal (650) 876-2812 or Commercial (650) 876-2832

**COMMUNITY CARE LICENSING**

For family day care, day care centers, residential care homes.

851 Traeger Ave, Suite 360 San Bruno, CA 94066  
Elderly & group homes (650) 266-8800, Adults 18-59 (510) 286-5201, newborns to 5 years (650) 266-8843

**CONTRACTORS STATE LICENSE BOARD**

Call to determine whether license is needed.

(800) 321-2752

**STATE OF CALIFORNIA EMPLOYMENT DEVELOPMENT DEPT.**

For payroll I.D. number & to comply with State requirements regarding withholding or employee taxes & insurance.

(650) 358-4101  
[www.edd.ca.gov](http://www.edd.ca.gov)

**INTERNAL REVENUE SERVICE**

For federal identification number, filing self employment tax returns, employee taxes, etc.

(800) 829-1040

**CALIFORNIA DEPT. OF INDUSTRIAL RELATIONS**

For workers compensation insurance.

455 Golden Gate Ave, S.F., CA 94102 (415) 703-5020

**HELPFUL INFORMATION**

San Bruno Chamber of Commerce

(650) 588-0180

Small Business Help-Line

(800) 303-6600

Better Business Bureau

(650) 552-9222

Department of Consumer Affairs

(800) 952-5210

U.S. Small Business Administration

(415) 744-6820